



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Tyawade College, Mahadula, Koradi, Dist. Nagpur
• Name of the Head of the institution	Dr. Mrs. Sharayou Baban Taywade
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07109262525
• Mobile no	9822716608
• Registered e-mail	acscollegekoradi@gmail.com
• Alternate e-mail	sharayoutaywade@gmail.com
• Address	At Mahadula, Koradi, Ta. Kamptee
• City/Town	Nagpur
• State/UT	Maharashtra
• Pin Code	441111
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur				
• Name of the IQAC Coordinator	Dr. Girish S. Katkar				
• Phone No.	07109262525				
• Alternate phone No.	7350434253				
• Mobile	7350434253				
• IQAC e-mail address	acscollegekoradi@gmail.com				
• Alternate Email address	gkatkar13@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://taywadecollege.edu.in/wp-content/uploads/2021/11/aqar19-20.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://taywadecollege.edu.in/wp-content/uploads/2022/08/ACADEMIC-CALENDAR-2020-21.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.42	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			01/07/2016		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
--	--	---	---	nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of			View File		

IQAC		
9.No. of IQAC meetings held during the year	2	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Academic Audit of the Institution was done by Dr. Devendra Bhongale, Principal, Jivan Vikas Mahavidyalaya, Thugaon, Tah. Narkhed, Dist. Nagpur, Maharashtra		
Collaborative Activity : 1. Biosrishti Online Life Science Solutions - Internship Virtual Internship on Research Methodology 2. Arts & Science college, Nachangoan-Pulgoan - 02 Faculty Exchange programs		
Guest Lecture on Intellectual Property Right on 02-12-20 Two days Online workshop on online teaching process using Google meet from 9/082021 to 10/08/2021		
Program on online exam system of affiliating university from 07/02/2021 to 13/02/2021		
One day On-line Workshop on Use of Google Tools for College Teachers		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Organizing add-on Courses for competence building of the students	Various departments have organized Add- on courses in the session 2020-21 1. English Speaking and Personality development Course 20-21 2. Employability Skill Development - Training Course on PHP and MySQL 3. Employability Skill Development- Training Course on Python and MySQL 4. Course on Buisness Communication
Online feedback system to be followed	For the session 2020-21 feedback form the students have been collected online through google forms
Financial support to faculty members to attend Refresher/orientation courses.	Around 23 faculty members have received Financial support to attend refresher/orientation courses.
Organization of Professional development programs for teaching And Non-teaching members	4 Organization of Professional development programs for teaching And Non-teaching members Following workshop/Guest lectures have been organized durin 2020-21 1. Online workshop on online teaching process using Google meet 2. One day on-line workshop on Use of Google Tools for College Teachers 3. National Webinar on Writing & Evaluation of scientific Research Articles 4. Workshop on "Online Teaching Process using Google meet" 5. Online two days Webinar on 'Entrepreneurship Development 6. One day National e-Conference on The Role of Netaji Subhash Chandra Bose in Indian Freedom Movement 7. Workshop on Use of Language in Media
Internal Academic and	5 Internal Academic and

<p>Administrative Audit to be carried out</p>	<p>Administrative Audit to be carried out Dr. Devendra Bhongade Principal Jivan Vikas Mahavidyalaya Thugaon Dev. Tah. Narkhed Dist. Nagpur have been appointed to execute internal. Academic and administrative Audit</p>
<p>To enhance research quality organization of Workshops/seminars.</p>	<p>1. Intellectual Property Right 2. Expert Talk on Valuing your Intellectual Property Rights 3. Three day Workshop on sahitsetoo. Akalan (Analysis), Aswad (Feeling) Aani Chikitsa (Critisism) 4. Webinar on Career Opportunity in Clinical Research</p>
<p>Emphasis on publication of research papers. Total 38 papers have been published during the session 2020-21</p>	<p>Total 38 papers have been published during the session 2020-21</p>
<p>Activities under MoU with Indudstry/Academic Institution.</p>	<p>1. Virtual Internship on Research Methodology (Life Sciences) Under the MoU with Biosrishti Online Life Science Solutions Reg.No.TN-29-0000063 www.biosrishti.com 2. Guset leacture on Antimicrobial Drug-Structure and mode of action Under the MoU with Dr. Ashok Dawande. Assistant Professor, Arts & Science college, Nachangoan-Pulgoan, Dist wardha M-9970955121 ashokdawande@gmail.com 3. Guest lecture on Drug Designing and Delivery System under the MoU with Dr. Yogesh Banginwar, assistant Professor, Arts & Science college, Nachangoan-Pulgoan Dists Wardha</p>
<p>13.Whether the AQAR was placed before statutory body?</p>	<p>Yes</p>

<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Shri Sachhidanand Shikshan Sanstha, Nagpur	01/07/2022
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	07/04/2022
15. Multidisciplinary / interdisciplinary	
16. Academic bank of credits (ABC):	
17. Skill development:	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):	
20. Distance education/online education:	

Extended Profile

1. Programme

1.1

12

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 3079

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 2400Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 859

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 36

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2 46

Number of sanctioned posts during the year

Extended Profile

1. Programme

1.1	12
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	3079
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	2400
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	859
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	36
Number of full time teachers during the year	

File Description	Documents
Data Template	No File Uploaded

3.2	46
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	25
Total number of Classrooms and Seminar halls	
4.2	500000
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	100
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to RTM, Nagpur University, so every academic year college prepares the academic calendar as per university's academic calendar which consists of curricular and co-curricular activities for the effective implementation of curriculum. Every teacher prepares own teaching plan and implement it according to syllabus and time table. Every teacher maintains academic work book to record day to day teaching schedule, research, extension and academic activities. The departmental head monitor the completion of syllabus from time to time. In addition, Principal also interacts regularly with faculty In-charge for effective planning and implementation. Every department constitutes study circle comprising of student representatives which provides academic platform to students. These study circles organize various academic activities like Guest lectures, seminars, study tours, workshops, exhibitions, quiz competition etc. for enrichment of curriculum contents. To make teaching more meaningful charts, posters, diagrams, graphs, photographs and

modern teaching equipment's like LCD projectors are used. Teachers use Audio-Visual classroom to make learning more interesting. The teachers follow continuous evaluation methods by conducting surprise tests, unit tests, home assignments etc. The college has structured feedback mechanism whereby, the performance of each teacher is analyzed by Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the internal evaluation system for various courses and Programmes is being done under the guidelines prescribed by the affiliating university, it is not possible to undertake massive reforms in the CIE system. College's sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not applicable in the context of RTMNU examinations. Apart from the sessional examinations, Departments also adopt certain internal evaluation procedures like student seminars, unit test, open book test, surprise test, home assignments, etc. The faculty members of the individual departments prepare question papers and send the hard and soft copies to the examination committee which takes the task of finalizing it in the printed in required quantity. The committee also undertakes the responsibility of sending blank answer script booklets in the required quantities to well ahead of the examination schedule. The invigilation duties on the examination dates are given to the faculty members. The answer scripts are evaluated at the departmental level by subject teachers and the mark sheets are submitted to examination committee and the examination committees finally submit all result to the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate A. All of the above

in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

856

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Professional Ethics:

For development of professional ethics amongst the students. Department of Home Economics organized workshop for girl students on the preparation for various Sanitary Materials like Dettol, Harpik, Phenyle, Hand wash, Liquid washer as well as wax candles and dustless chalk and duster for self-employability.

2. Gender Sensitivity:

College has established a Women Cell a Task Force for Protection of Girls at College Campus for the women faculty, staff and girl students. Institute always try our best to sensitize students towards the gender-based discrimination. The Cell regularly conducted programmes, activities and courses for girl students to create awareness about gender-based discrimination, self-employment, social responsibility and safety.

3. Human values:

Institute believes mutual cooperation and respect among students

of different community, language and religion. It also gives emphasis on adherence to the principle of cultural tolerance. Institute organizes various cultural events throughout the year and celebrates annual cultural festival "UNMESH" where students display cultural values of different communities.

4.Environment awareness and sustainability:

The NSS committee of the college regularly organized various activities such as tree plantation program, plastic eradication movement, cleanliness campaign, AIDS awareness, My Village Clean Village campaign, blood donation camp, etc. to percolate the awareness of environment and sustainability to the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

233

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3079

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3079

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1327

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For Admission process, the college follows rules and regulations of R.T.M. Nagpur University, Nagpur. While getting admission in the college, the college staff tries to clear all hurdles of students. Whenever students face any difficulty (for example, in selecting proper subject) our teachers help them by proper counseling. Once the admission process is completed and students start attending the classes, the teachers organize induction for them.

Second semester onwards, the institute assesses the learning levels of student based on unit test, class assignment and result/marks of student at the preceding university examination.

Strategies adopted for Slow Learners:

Having clearly identified the slow learners, the institute goes ahead with remedial classes organized by subject teachers specifically for slow learners, clarifying doubts and re-explanation of crucial topics for improving performance.

Strategies adopted for Advanced Learners:

Workshops, seminars, guest lectures, aptitude and communication skills improvement programs are conducted time to time at the institute. Teachers ask the students to prepare examination like UPSC, MPSC, NET, SET etc. Various motivation speeches are organized for their future development. Teacher also helps students to acquire higher percentage than previous university examination by guiding them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3079	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning experience of the student is enriched by following methods.

Experimental learning:

- The students learn social responsibility by taking part in NSS camp at nearby villages, awareness programmes, blood donation camps etc.
- While participating learning activities like regular laboratories experiments, seminars, assignments, study

tours, field visits and research institutional visits etc.

- The college invites various experts from other college to share their experiences with the students.
- Library facility and computer facility play important role to enhance the knowledge of students.

Participative learning:

- **Discussions:** Wide varieties of topics relating to arts and commerce are discussed to make the students to think broad and come up with their opinions and suggestions.
- **Debates:** Debates are conducted in most of the courses of arts, commerce, and science programs where students are required to come with different opinions, thought processes to develop sense of time management, teamwork, and critical thinking.

Presentations and Seminars:

- For participate learning, the students are asked to make posters, PPT presentation etc. to present them in front of students.

Problem Solving Methodologies:

- Problem solving ability of the students are developed by giving them proper assignments and projects related to respective subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching- learning process is maintained by faculty to create interest and motivate the learners. The faculty takes the help of following creative tools to stimulate creativity in young brains.

- **Power Point Presentations:** Faculty uses power point presentations including the video lectures on varies topics based on the syllabus and as per requirements during the sessions.
- **Training Program:** The institute organizes internal as well as external training program for overall development of students. The internal training programs are conducted by in-house faculty members. However, programs like communication skills improvement have been conducted in the institute through external experts. Institute also take initiative to send students for training in industries.
- **Seminars and Guest Lectures:** Various seminars and guest lecturers are conducted in which the experts from either industry or academia are invited to give latest trends about scenarios in the industry and research.
- **Quiz:** Occasional quiz competition is organized by a faculty to make teaching learning process interesting and interactive. Questions from various specializations are put in the quiz competition to explore the diversity of the management subjects.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by R. T. M. Nagpur University, Nagpur. Out of the total marks per course, the institute level assessment marks are awarded out of twenty percent and end semester examination is conducted for eighty percent by the university.

For determining the institute level marks for internal assessment, continuous internal evaluation is carried out. The internal evaluation is based on assignment, viva-voice, conducting unit test, field visit etc.

Institution adopts internal assessment system prescribed by R. T. M. Nagpur University, Nagpur for the evaluation of the students.

Transparency in internal assessment is maintained by-

1. Displaying Continuous Internal Evaluation Norms.
1. Sharing of evaluated assignments with each individual student.
2. Returning evaluated answer sheets of class tests.

3. Sharing evaluative remark of subject presentation/ viva-voce seminar by panel of faculty internally and externally by outside experts.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

At Institute level:

If a student is not satisfied with the marks awarded, he or she may talk to concern teacher or Principal.

At University level:

Students can express grievances by applying for the following evaluation procedure:

According to the guideline of the University, the students are informed to fill examination forms within a time. The concerned person submits online the students' information to the University. The concerned person looks into the list and checks name, subject, class, and date of birth of the students. He corrects the information and submits that check list to the University.

Re-valuation & Recounting:

If student is not satisfied with the marks awarded, they can apply for recounting within a week from the declaration of result through the office at the institute. The received grievances are submitted to university by the institute along with prescribed fees recovered from the students. The university declares time frame every year for submission of marks related grievances and declaration of results. In this process the teachers support the students to follow this process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Vision and Mission statements are displayed on the college website and at strategic locations in college premises.

Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined by Institute. PEOs, POs and PSOs are disseminated on college website, at the entrance of the Institute, Corridor, Principal Cabin, Trustee Cabin, Library, Seminar Hall and Course Files of Teachers.

The course outcomes are written by the respective faculty member. All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://taywadecollege.edu.in/wp-content/uploads/2021/08/Taywade-College-POCOPSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and it's timely completion.

The final outcome of the course is evaluated through the performance of the students that is analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

804

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

29

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Online workshop on Use of Google Tools for College Teachers and Workshop on Online Teaching Process using Google Meet were

organized to enhance competency of teachers in teaching and learning process. Two days webinar was organized on Entrepreneurship Development and Clinical Research to encourage students for self-employability. Tree plantation program and cleanliness drive were arranged to make campus green and clean. Conferences on social issues were organized for sharing knowledge and experience of experts with teachers and students.

College has well-furnished class rooms with ICT facilities for effective implementation of teaching and learning process. The academic calendar is prepared at the beginning of each session to comprehensively include all curriculum and extra curriculum activities and is effectively implemented.

College takes initiatives to encourage teachers to undertake research and enrich their publications. Teachers are duly rewarded for their research publication in reputed journals. Teachers regularly participate in National and International conferences, Seminars etc. and present their research work.

Expert Talk on Valuing your Intellectual Property Rights was organized for teachers and students to make them aware of how to opt patents from their research work. Department of Microbiology received 2 patents of Australian Government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social awareness

Guest lectures on women empowerment and HIV AIDS prevention are organized for creating awareness in the society. Health Awareness Workshop on Precautions and Prevention Measures during Pandemic was organized for teachers, students and general public to create awareness.

Environmental issues

Various programs are organized within the campus like tree plantation and plastic eradication to inculcate the habit of cleanliness and alertness for environment. NSS volunteers participated in My Village Clean Village campaign in their respective village during pandemic period.

Civic responsibilities

College organizes various programs to inculcate the sense of social responsibility. Covid-19 Rapid Antigen Test Camp and free vaccination camp were arranged in college campus to disseminate civic responsibility. National Unity day and Constitution day were held to make students to realize their responsibility towards nation.

Gender issues

College has constituted Task Force for Protection of Girls at College Campus Committee to address safety and equality related

issues of women and make them self-sufficient to handle such issues. Guest lectures on topics like Today's Woman: a Mantra to Be Smart, Strong and Safe, Women Entrepreneurship, Gender Equity and Cancer Awareness etc were organized to address gender related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1895

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute possesses a well-developed infrastructure which fulfills the requirements stated by affiliating university and other statutory bodies to fulfill the need of all stakeholders. The entire campus is spread over 4.75 Hecter with built up area of 6804.88 Sq. mtr.

Key features of the Institute:

- Well-furnished, spacious, ventilated and illuminated classrooms, laboratories, computer laboratory and other student support facilities as per University requirements.
- Institute has sufficient classrooms for efficient teaching-learning process and majority of classrooms are equipped with ICT facilities.
- Central Seminar hall with ICT facility is available to conduct training programs, guest lectures, workshops, seminars, conferences, FDPs and other related activities.
- High end computers with internet facility and centralized LAN connection. Separate computer laboratory facility is provided for students to carry out project work, online

exams and to fill examination and scholarship forms online.

- Entire campus has been made wi-fi enabled.
- Well-developed library, automated with LIB-MAN software, with collection of books, journals, magazines, CD's, E-books etc. as per university norms.
- Library also includes separate reading room, reference and digital section for accessing E-books, E-journals and online resources.
- Support and safety facilities like continuous power backup, diesel generator, fire extinguishers, water coolers with water purifier, CCTVs at key locations are available.
- Institute has green landscaping with lawn, garden etc.
- In-house housekeeping staff is appointed to maintain cleanliness in the campus.
- Separate girls and boys common rooms are available in the campus.
- Provision for Xerox center is made in campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute organizes sports and cultural event every year to promote the extra- curricular abilities of the students during Annual Sports and Cultural Festivals.

- **Sports: Sports Facilities:** The College has provided adequate infrastructure to the department. Indoor and Outdoor Sports and Games facilities catering to the diverse needs of the students. The sports games and the gymnasium facilities made available are as under
- **Indoor facilities:** -
- **Gym:** College physical education and sports department has a gym hall 152.52 sq. mts with 12 Station multi gym, Treadmills, Exercise cycles , 6 Station gym, Dumbles set , Bench press set , Gym ball and Leg stretch.
- **Multipurpose Gymnasium Hall:** The hall has facilities for four wooden Badminton court, Wrestling, Chess, Carom, Table Tennis and a separate hall for Yoga Training.
- **Outdoor Facilities:**

- The College has a ground having area of 45927 sq. mts. having facilities for Cricket, 400mts.running track, Kho Kho, Kabaddi, Volleyball, Handball, Tug of War, Football and separate Basketball court.
- Students are given training for sports in number of games, which has increased participation at National and International level. Over last five years, the students received 38 medals.
- Cultural: Members of Students' Council organizes various cultural activities as per Academic Calendar. It provides the platform for students to show their talent in stage activities like Dance, Singing, and Drama etc. Institute promotes the students to participate in Intercollegiate, Intra-collegiate, University, State and National level cultural competitions every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2158986

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library equipped with Integrated Library Management System . It also has separate reading sections for teachers and students, reference and digital section for accessing e-resources. Library is open for users from 09.00 AM to 04.00 PM. Total number of books in the library are 20736. The college also has membership of N-List programme of INFLIBNET center to provide unlimited e-resources to our students and teachers.

The library provides following facilities and services:-

- **Easy circulation:** There is a set method of issuing books to students, staff and other users. The attendant under the guidance of librarian maintains an issue register.
- **Issue return period:** The students are given a 7-day issue retaining period normally which can be extended for another 7 days by renewing it. There is no such time limit for staff members.
- **Reading section facility:** There are separate reading sections for students and staff in the library besides a newspaper reading section which is common to both.
- **Digital Section:** The library also houses a computer center where in 10 computers are kept for students' use exclusively. The librarian monitors the computer center.
- **OPAC:** Online Public Access Catalogue (OPAC) allows users to browse a book by author, title, publisher or any keyword. Library also facilitate the M-OPAC mobile app through which students can see the Catalogue of books of the library
- **Printing and reprography services:** library users, particularly regular college students are also provided with printing and reprography services free of cost.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

216880

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides computing facility with required configuration for computer system. These are distributed among the various departments for academic and administrative work. The institute has high speed internet of 50 Mbps to cater the need of academics as well as allied processes.

Key Features:

- Separate computer laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- We have E-governance in the areas of operations such as Administration, finance and accounts, student's admission and supports and examinations.
- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library, with high-speed internet connection, helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- A set of forty CCTV cameras keeps surveillance of the entire building and campus.
- A biometric machine is also there to maintain attendance record of the staff members.
- All these equipment are provided power backup by UPS and a 50 KVA diesel generator.
- All ICT facilities are updated as and when the need arises to do so.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

528301

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has developed a standard methodology for utilization & maintenance of all physical, academic & support facilities available in the campus.

Laboratories

1. In case of any maintenance/repairs, the Head of the Department initiates the appropriate corrective action in consultation with the principal of the institute.

Utilization of support facilities:

The Principal administers the infrastructural and resources utilization of the institute. Head of departments are allowed to put up to the principal of the institute, requirements if any with regards to extension, renovation, alteration, relocation etc.

Sport / Ground Maintenance

1. Director- Physical Education is assigned the responsibility of maintaining sports accessories of indoor and outdoor games.
2. Maintenance of ground, sport kits and all consumable items are brought from outside vendor as per the requirement.

House Keeping of classrooms, laboratories and the entire institute campus

Institute has in-house housekeeping team, which looks after all the cleanliness of the classrooms, laboratories and the entire campus.

IT Facilities

Institute has maintain the IT facilities in the Institute, which includes computers, LCD Projectors, Printer, Scanner and other peripherals by local technicians as and when required.

Electrical Maintenance

All the electrical maintenance of the peripherals, equipment, infrastructure and power related resources available in the institute are carried out by electrician hired from outside as per need.

Garden

Institute has employed a dedicated gardener and support staff who take care of garden, lawn and the indoor plants placed at various locations in the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

3117

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

09

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://taywadecollege.edu.in/wp-content/uploads/2022/07/Final-5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

987

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

987

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent **A. All of the above**

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

112

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Policy:

College administration is very much keen in the welfare of students. In order to solve the student's difficulties and to make redressal mechanism more interactive, participative, and effective, a student council is formed. College endeavours .

to promote a healthy, supportive and secure environment for all the students and awareness of what makes students resilient, to develop strategies to reduce vulnerabilities and increase coping skill.

Objective:

1. To have the students participation in the development of institute and to develop their own career, personality and organizational skill through interactive programs with the faculty, administration and society.
2. Promote the personal development of representatives through engagement in the university, state, and national gatherings and institutions.
3. To have democratic procedures, through such events as voting, membership in a legislative elected body, etc.
4. To promote leadership qualities in the students.

Constitution and activities of students council;

College conduct elections and constitute student council as per norms of RTM Nagpur University. Secretary of student council represents our college in University student council. Members of student council actively participate in various academic and co curriculum events such as sports, cultural, NSS, extension activities, seminar/conferences etc. The class representative of respective classes are responsible for class activity and maintaining class discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has vibrant Alumni association from last many years but it was formally registered on 15 October 2020 under the Societies Regulation Act, 1860 (XXI of 1860) having Registration No. Nagpur 000287/2020. College also have established Alumni

Association Committee and regular meetings of this committee was held and through this committee institute approaches Alumni association and arrange Alumni meets every year. Through this interaction Alumni offer their services to the institute. The members of alumni associations regularly interacted with management, faculty and students and suggests their views regarding the further development of the institute. During the academic session 2021-22, alumni enriched our students by interacting with students and giving Guest lectures as follows-

1. The bright alumni of Computer Sciences, Miss. Pranita Mongse visited the department, matted faculties and interacted with the regular students and enlighten them about opportunities in computational industries.
2. the bright alumni of Chemistry Department Ms. Sarita Ambule visited the department and interacted with the

regular students and enlighten them about carrier prospects in Chemical Sciences.

Beside this intellectual contribution, many members of the Alumni association help institute financially, records of their contribution transparently maintained by the institution in the form of separate bank Account (Bank of Maharashtra A/C No. 60400045100). After registration, Alumni association contributed to the institute by more than 1 Lac Rupees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of

the institution

The institution Taywade College is situated in Mahadula-Koradi, nearby Nagpur City. The institution is being run by Shri. Sachhidanand Shikshan Santha, Nagpur Since 1993-94 when there was not a single institution of higher education available in this part of rural area.

Aim: To abide the vision and mission of the Institution and provide quality education to the students of rural area to make them confident to accept the challenges in nation building and become responsible citizen.

Vision: Commitment to quality education for upliftment of students from backward class in rural area and to inculcate amongst them, a sense of self discipline, moral values and social responsibilities with national integrity so as to make them responsible citizen.

Mission: To provide excellent teaching and learning environment with good infrastructure and to promote extracurricular and sports talent amongst students for their overall development.

The institution follows a three-fold system with academic, co-curricular and extra-curricular programmes. The organizational structure of the institute to co-ordinate the academic and administrative planning and its implementation reflects the institution's efforts in achieving its vision.

The Institute has constituted College Development Committee (CDC) as per Maharashtra Government University Act comprising of representation from management, teaching, non-teaching and alumni.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is the way towards good governance in every institute for effective implementation of vision and mission of management. Institute's management strongly believes in participative management and decentralization of decision making

to percolate its vision down to stakeholders.

The various functions of Institute are decentralized and concerned responsibilities are handed over to staff members.

The constitution of working committees comprises of convener and 3-6 members depending upon quantum of work under that committee. Committees are categorized under various criteria as per its association with particular criteria. Convener of every committee call upon meeting with the members and IQAC coordinator. The minutes of the meeting are prepared underlining the various activities to be conducted in the session. The convener then plans for the activity and after discussion with IQAC coordinator execute and conduct activity.

For the students' participation at every departmental level, Head of the Department forms study circle comprising of student members. Students are encouraged to participate in planning various activities to be carried out in the department.

The entire process of governance is decentralized and participative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan of this year is prepared for overall development of the Institute.

The key areas of plan for this year are as follows

1. To accomplish maximum subjects for post graduate study.
2. To improve the facilities at the research centre to accomplish research objectives
3. To carry out academic audit of the institute to enhance academics and research.
4. To encourage departments to sign MOUs with universities, other colleges, research institute and industries
5. To optimize use of ICT in regular teaching and learning

process.

6. To increase involvement of students in co-curricular and extracurricular activities.

Institute has received post-graduation courses in Botany, Zoology, Computer Science and Political Science in the year 2020-21. Institute has developed laboratories for the new courses with good ambience and infrastructure.

As a part of good academic practices, institute has carried out academic audit by outside experts to enhance quality of education.

The institute has successfully renewed centre for higher learning and research and granted recognition for 5 years up to 2024.

Due to unforeseen circumstances of Covid-19, the teaching - learning process is switched to online mode using ICT tools.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has well organized hierarchy working under the umbrella of Shri. Sacchidanand Shikshan Sanstha. The top most body in the hierarchy is Executive Committee followed by College Development Committee (CDC) and then Principal.

CDC meeting is called under the Chairmanship of President. CDC discussed and finalizes the plans submitted by IQAC which one disseminated to Principal for execution. Principal percolate the plans of CDC down to teaching and non-teaching staff for implementation.

Appointments :

The appointments of teaching and non-teaching staff are strictly

made as per rules and regulations prescribed by University - UGC and Government of Maharashtra. After scrutiny of applications, eligible candidates are called for interview.

Placement Policies:

Placement of teachers under CAS to the higher level is made as per regulations of UGC and Govt. of Maharashtra. Internal Audit Committee verifies Academic Performance Indicators (API) of teachers and then recommended for placement.

Service Rules:

Service rules for teaching and non-teaching staff are precisely honoured as prescribed by RTMNU , Govt. of Maharashtra. Benefits of casual , earned , medical leaves and maternity leaves are granted as per provision made by relevant statutory body.

Institute has grievance redressal mechanism at institutional level to address the complaints of students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff can avail all the facilities related to leave such as casual leave, half pay leave, commuted leave, medical leave etc.

Teaching staff members can avail on duty leave for attending conference/seminars/workshops etc.,

Lady teachers can avail Maternity Leave as per Government rules.

Government offers various mandatory retirement schemes such as facilities of Gratuities, Pension and all other Government welfare schemes.

Medical Reimbursement: The faculty and staff members receive the medical expenses incurred for them and their family members from the state government. Such proposals are forwarded through the Institute.

Other Facilities: Faculty Enhancements Programs are periodically arranged

Gymnasium, Sports and Yoga facilities are available

Preferential admissions are given to the wards of employees in schools and colleges run by the parent trust.

Lab Facilities and administrative support are provided to teachers to conduct quality research.

Canteen at subsidized food price, First Aid Facility, Parking Facility, Internet facilities are provided.

Grievance Redressal Cell: Internal Complaints Committee for prevention of Sexual Harassment of Women at Work Place

Staff are allowed to use college ICT facilities for their research work

Free Uniforms are provided for supporting Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of staff is based on -

- Student feedback
- Parents feedback

- Self-appraisal report

All self-appraisal reports of teachers collected annually are carefully scrutinized by the Principal and evaluate on the basis of following key parameters.

1. The involvement of teachers in various departmental activities.
2. Contribution of teachers in various administrative work of the Institute.
3. General behaviour, punctuality, regularity and attitude are monitored.
4. Self-professional development such as participation in conference/seminar/workshop etc, presentation of papers in conference/seminar/workshop, publication of research papers, guidance to Ph.D. students etc.
5. Personal achievements like awards for research activity or social activity, any appreciation for co-curriculum activities.

Non-teaching staff

All non-teaching staff report to Superintendent for day-to-day activities. The performance appraisal of non-teaching staff is considered at the time of their promotion. As a part of good administrative practices, the training programs for non-teaching staff are arranged time to time. Programs such as training in MS-Office, online administration, MAHA DBT online system were organized to enhance the performance of non-teaching staff.

Non-teaching staff submit their self-appraisal annually to Superintendent. After careful evaluation of self-appraisal, Superintendent submits the report to Principal. Additional training is arranged in case of any need for improvement.

File Description	Documents
Paste link for additional information	https://taywadecollege.edu.in/feedback/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Annual budget is prepared every year. The expenses incurred for both recurring and non-recurring items are audited by Internal, External and Government bodies. Internal audit is carried out by stock checking committee, external audit is carried out by CA and Government audit is carried out by Government auditor.

Internal committee carefully does the audit of expenses incurred under different departments. The stock statement is prepared and submitted to committee. Committee prepare the report and submit to Principal.

The financial resources are utilized effectively through the following mechanism.

1. Budgetary provision is made for the recurring expenses such as salary, electricity, internet, maintenance, laboratory chemicals and other consumables and also for non-recurring expenses such as laboratory equipment's, furniture's, civil work etc.
2. The depreciation of assets in the preceding year is also worked out.

External audit is carried out by external agency. Management has approved Rajiv Menghal and company Chartered Accountant, Nagpur. Maharashtra (Registration No.: M.No. 43924) for carry out external audit. All the vouchers supporting documents are varified thoroughly.

The Institute strictly maintains transparencies in all the financial matters and strictly adheres to the rules and regulations of government. The balance sheet is prepared which is signed by Principal and authorized by C.A.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources are important component in any institute for overall development of infrastructure and academics. The Institute has two types of resources, one from government for aided courses and other self-generated from non-aided courses.

Salary grant is received from government for aided courses which is dispersed as per norms of government. The assessment of salary grant is done every year by Director and Joint Director, Higher Education.

The Institute also receives fees from non-aided courses. This amount is utilized under various heads as per provisions made by Government.

The Institute also spent part of the fees received from students after paying dues of university for developmental work. The fees received from non-aided courses are utilized for salary, consumables and non-consumable items.

College maintains complete transparency in funds utilization. The funds are utilized to ensure:

- Adequate funds are available for effective teaching learning practices; refresher courses, orientation courses and organizing workshops for enhance quality in education.
- Funds are utilized for day to day administrative activities and enlarge the scope of library beyond learning practices with current software for student and research scholar assistance.
- Sufficient funds are made available for maintenance of infrastructure.

Funds are also made available for social services through NSS and extension activity committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees in our Institute. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching-learning, evaluation and research promotion.

IQAC plays an important role relating to quality improvement amongst the staff. The academic calendar is prepared and all the activities are implemented as per plan. The academic and administrative audit has been completed with the initiative of the cell. As per requirement, the IQAC has made MoUs with different industries and colleges and initiate the exchange of teachers and students. IQAC took initiative to carry out society-oriented best practices.

The Institute through IQAC organized workshops, seminars, training programs for students, faculty, and non-teaching staff. The recruitment of fully qualified teaching faculty has been adopted. Teachers are encouraged to attend Orientation, Refresher and Short term courses.

The IQAC also helped in the conduction of value-added, Add-on Certificate Courses, Competitive examination, Women Programs. Job placement through, career and counselling are the major activities supported by the IQAC. All these show that the college IQAC has contributed significantly to institutionalize the quality assurance strategies and processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The strategies and plans of teaching-learning and evaluation are reflected in the teaching plans of every subject teacher submitted at the beginning of the academic year the related activities throughout the year through the feedback of students. The students record their responses through the Proforma. The students' responses are evaluated carefully by the IQAC and the shortcomings mentioned by the students regarding the teaching-learning are conveyed to the concerned teacher. At departmental level teachers also reviews and regulates the practices of evaluation of students (through tests, assignments, presentations, and projects). Students are classified as slow and advanced learners based on their performance in the lower exams and class tests.

The faculty is always directed through IQAC to use different teaching methods to enhance the quality of teaching. To enhance his quality in teaching-learning the teachers are encouraged to use ICT method. To achieve this, the classrooms are equipped with LCD projectors, and the library is equipped with physical and e-resources.

Certainly, the improvements in this process are noticed by following methodologies of operation. At the end of each semester, the IQAC collects the teachers 'Diaries, daily teaching reports, completion of the syllabus, etc. which helps us implementing this process effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of

C. Any 2 of the above

**Internal Quality Assurance Cell (IQAC);
Feedback collected, analyzed and used for
improvements Collaborative quality
initiatives with other institution(s)
Participation in NIRF any other quality audit
recognized by state, national or international
agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has established a Women Cell a Task Force For Protection of Girls at College Campus

The Women cell organizes various activities such as health awareness programs, workshop on self-protection with the help of law, guest lecture on self-protection with the help of karate, experts' guidance about health issues, job exploitation, use of social media, career guidance.

Gender sensitivity on campus

The institute ensures that boys and girls work together in academic, cultural, sports and other activities. However, institute takes care of gender sensitivity to ensure safety and security of female students

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Safety and Security :-

In the college, the security guard is appointed through third party security provider. The main responsibility of security guard is to maintain continuous surveillance on the mischievous and harmful activities being done with the girls or women.

We always try our best to sensitize students towards the gender-based discrimination.

Counseling:-

A visit to Women Entrepreneurship Exhibition . Department of Home Economics organised workshop for girl students on the preparation for various Sanitary Materials for self employability.

Diet awareness campaign was held by Women cell of the College.

Common Room:-

There is a separate common room for recreation and rest for the girl students. .

File Description	Documents
Annual gender sensitization action plan	https://taywadecollege.edu.in/wp-content/uploads/2022/04/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:-

- The institution has dustbin at each corner, where all the solid waste are collected which include paper waste, plastic waste, food waste and other waste material. All the collected waste are disposed of with proper management.
- Eradication of weeds is carried frequently in our institution which harvesting of grown up unnecessary grass and plants, which are collected in vermi compost tank where all the waste are converted into vermi compost which use as a fertilizer in our botanical gardens.
- The solid waste collected in a separate pit also taken away by local authority Nagar Panchayat, Mahadula, on daily basis.

Liquid Waste Management:-

- The institute has various science laboratories. The wastage from specially chemistry laboratories disposed by three pond system available just behind chemistry laboratory.
- The waste water from other laboratory and wastage of drinking water is connected to drainage system of local authority and botanical garden.

Biomedical Waste Management:-

- Whatever the Biomedical Wastes produced in our laboratories like Microbiology, is sterilised/disinfected in the by Autoclave and discarded in digestion pit. Other solid material like paper, threads and cotton are incinerated.

E-Waste Management

- The college signed on MOU with PRISM ELECTRONICS at Nagpur. The institution disposes the e-waste in scientific method

through this agreements and maintain awareness programme.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institute believes in cultural diversity and cultural tolerance as a key to social harmony. Cultural diversity focuses on aspects like

- Cultural practices
- Values
- Religion
- Language

Diverse cultures not only make societies more robust but also help humans to better cope with changes. Institute believes mutual cooperation and respect among students of different community, language and religion. It also gives emphasis on adherence to the principle of cultural tolerance.

Students admitted through centralized admission process from different socio economic background. These students are admitted not only from Urban but also from Rural area. Mostly admitted students belong to Rural area.

Irrespective of the state or the religion the institute practices cultural inclusiveness to deepening mutual understanding and trust. Regardless of the cultural background institute focuses on developing the students through academics, co-curricular and extracurricular activities

Institute celebrates various cultural events such as:-

- Navratri
- Marathi Rajbhasha Din (27th January)
- Marathi Bhasha Sanvardhan Pandharwada(2 weeks of January)
- Hindi Rashtrabhasha Din (14th September)
- International Hindi Diwas (10th January)
- Woman's Day
- Yoga Day
- Republic Day
- Independence Day

Institute celebrates annual cultural festival "UNMESH" where students display cultural values of different communities.

Institute under NSS cell has undertaken various initiatives to

create awareness in the community around the local region of the Institute like Swatch Bharat Abhiyan, Tree Plantation, Health Awareness, Camps on the theme " Youth of India" etc.

Under Women's Cell has undertaken various programs on Sanitation, Hygiene Awareness, women related issues etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens following activities/ programs were conducted/ celebrated:-

- National Voters Day
- Road Safety Education Programme
- Independence Day
- Republic Day
- Reading Inspiration Day (Book Exhibition and Library Orientation)
- Environmental Day
- Science Day
- World Population Day
- Literacy day
- International Women's Day
- Teachers' day
- NSS day

The various departments and the committees are bound to organize the programs on the occasion of above mention events.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://taywadecollege.edu.in/wp-content/uploads/2022/04/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has developed a habit of celebrating/organizing national and international commemorative days, events, and festivals:-

National and international commemorative days:- 1. Independence Day 2. Republic Day 3. International Women's Day 4. Teachers Day (Dr. Sarvapalli Radhakrishnan Birth Anniversary) 5. Lakshmi Narayan Day 6. Library Day (Dr. S. R. Ranganathan Birth Anniversary)

Birth/ Death Anniversaries:- 1. Gandhi Jayanti 2. Shiv Jayanti 3. Ambedkar Jayanti 4. Savitribai Phule Jayanti 5. Mahatma Phule Jayanti 6. Lal bahadur Shastri Jayanti 7. Tukdoji Maharaj Jayanti 8. Dr. Panjabrao Deshmukh Jayanti

Events:- 1. Annual Sports 2. Annual Cultural Program "UNMESH" 3. NSS Camps

Due to pandemic period of COVID-19 Most of the events were not possible to organise but we tried to organise some events online

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices - 1

Title : Virtual Guest Lecture on "Women Empowerment - Awakening of FemalePower"

Practices :

Virtual lecture cum workshop on Women Empowerment - Awakening of Female Power organised by women cell committee on 19th oct 2020. Speaker was Mrs Sarika Dafre share her expertise on the subject Women Empowerment. She says Indian culture gives women the utmost respect. Evidence of Success

1. 156 students attend the lecture on Googlemeet/you TubeStudents had exposure to self governance and administration.

Title : Communicative English Speaking Training Program Goal :

- To increase vocabulary

- To learn speaking in English.
- To use English as medium for communication.
- To make student competitive for facing interview

The Practice :

The trainer and faculty from Titans Learning Group, Bairamji Town, Nagpur conducted this workshop. Mr. Sameer Sir, Senior Faculty and Trainer, Nita Tiwari, Senior Executive Manger and Toushib Sheikh, Executive of Titan Learning Group participated in the activity. Students participation was more during the workshop. Students were guided through some modules to increase vocabulary. Through participative learning students were learned how to use English in communication.

Evidence of Success :

The impact of this workshop was observed as follow -

- Students got motivated to learn English.
- Students learned about English grammar, types of sentences, types of tenses and uses of parts of speech.
- Brought down English fear.
- Developed confidence that yes I can do it.
- Increased confidence of writing in English.

File Description	Documents
Best practices in the Institutional website	https://taywadecollege.edu.in/wp-content/uploads/2022/08/bestpractices-20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

college is committed to provide quality education to the students belonging to backward class and rural students. The aim of college is to inculcate self discipline, moral values and social responsibilities amongst the students so as to make them sensible citizen. College has also post graduation courses in English, Marathi, Sociology, Economics, Commerce, Microbiology, Chemistry and Mathematics. College is also recognized as a place for higher

learning and research leading to Ph.D. degree in English, Marathi, Commerce, Microbiology and Chemistry. College is committed for overall development of students providing conducive atmosphere for their growth as a sensible human being. Badmitton Indoor stadium comprising of 5000 sq.ft wooden carpet flooring with four badmitton courts.

The concept of Green campus is practiced and campus is lustrous green with good number of trees. College has adapted environmental friendly practices and education. Green audit is carried out every year by the third party. The more than 60 of electric power is replaced by renewable energy i.e. solar energy.

College strive hard to help students in their placement and arrange programs related to career guidance, skill development etc. Majority of the students are from rural background and are devoid of knowledge of English. College take special effort to improve their English grammar and English communication.

College researcher granted two patents in the Microbiology. College has well qualified experienced teaching staff with 90 of teachers having Ph.D. degree.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to RTM, Nagpur University, so every academic year college prepares the academic calendar as per university's academic calendar which consists of curricular and co-curricular activities for the effective implementation of curriculum. Every teacher prepares own teaching plan and implement it according to syllabus and time table. Every teacher maintains academic work book to record day to day teaching schedule, research, extension and academic activities. The departmental head monitor the completion of syllabus from time to time. In addition, Principal also interacts regularly with faculty In-charge for effective planning and implementation. Every department constitutes study circle comprising of student representatives which provides academic platform to students. These study circles organize various academic activities like Guest lectures, seminars, study tours, workshops, exhibitions, quiz competition etc. for enrichment of curriculum contents. To make teaching more meaningful charts, posters, diagrams, graphs, photographs and modern teaching equipment's like LCD projectors are used. Teachers use Audio-Visual classroom to make learning more interesting. The teachers follow continuous evaluation methods by conducting surprise tests, unit tests, home assignments etc. The college has structured feedback mechanism whereby, the performance of each teacher is analyzed by Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As the internal evaluation system for various courses and Programmes is being done under the guidelines prescribed by the affiliating university, it is not possible to undertake massive

reforms in the CIE system. College's sessional examinations are conducted as per schedule as outlined in the academic calendars. This is not applicable in the context of RTMNU examinations. Apart from the sessional examinations, Departments also adopt certain internal evaluation procedures like student seminars, unit test, open book test, surprise test, home assignments, etc. The faculty members of the individual departments prepare question papers and send the hard and soft copies to the examination committee which takes the task of finalizing it in the printed in required quantity. The committee also undertakes the responsibility of sending blank answer script booklets in the required quantities to well ahead of the examination schedule. The invigilation duties on the examination dates are given to the faculty members. The answer scripts are evaluated at the departmental level by subject teachers and the mark sheets are submitted to examination committee and the examination committees finally submit all result to the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
12	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
6	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
856	
File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File
1.3 - Curriculum Enrichment	

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1. Professional Ethics:

For development of professional ethics amongst the students. Department of Home Economics organized workshop for girl students on the preparation for various Sanitary Materials like Dettol, Harpik, Phenyle, Hand wash, Liquid washer as well as wax candles and dustless chalk and duster for self-employability.

2. Gender Sensitivity:

College has established a Women Cell a Task Force for Protection of Girls at College Campus for the women faculty, staff and girl students. Institute always try our best to sensitize students towards the gender-based discrimination. The Cell regularly conducted programmes, activities and courses for girl students to create awareness about gender-based discrimination, self-employment, social responsibility and safety.

3. Human values:

Institute believes mutual cooperation and respect among students of different community, language and religion. It also gives emphasis on adherence to the principle of cultural tolerance. Institute organizes various cultural events throughout the year and celebrates annual cultural festival "UNMESH" where students display cultural values of different communities.

4.Environment awareness and sustainability:

The NSS committee of the college regularly organized various activities such as tree plantation program, plastic eradication movement, cleanliness campaign, AIDS awareness, My Village Clean Village campaign, blood donation camp, etc. to percolate the awareness of environment and sustainability to the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

233

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

3079

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

institution from the following stakeholders Students Teachers Employers Alumni	
---	--

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
---	--

File Description	Documents
Upload any additional information	View File
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

3079

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1327

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

For Admission process, the college follows rules and regulations of R.T.M. Nagpur University, Nagpur. While getting admission in the college, the college staff tries to clear all hurdles of students. Whenever students face any difficulty (for example, in selecting proper subject) our teachers help them by proper counseling. Once the admission process is completed and students start attending the classes, the teachers organize induction for them.

Second semester onwards, the institute assesses the learning levels of student based on unit test, class assignment and result/ marks of student at the preceding university examination.

Strategies adopted for Slow Learners:

Having clearly identified the slow learners, the institute goes ahead with remedial classes organized by subject teachers specifically for slow learners, clarifying doubts and re-explanation of crucial topics for improving performance.

Strategies adopted for Advanced Learners:

Workshops, seminars, guest lectures, aptitude and communication skills improvement programs are conducted time to time at the institute. Teachers ask the students to prepare examination like UPSC, MPSC, NET, SET etc. Various motivation speeches are organized for their future development. Teacher also helps students to acquire higher percentage than previous university examination by guiding them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3079	36

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The learning experience of the student is enriched by following methods.

Experimental learning:

- The students learn social responsibility by taking part in NSS camp at nearby villages, awareness programmes , blood donation camps etc.
- While participating learning activities like regular laboratories experiments, seminars, assignments, study tours, field visits and research institutional visits etc.
- The college invites various experts from other college to share their experiences with the students.
- Library facility and computer facility play important role to enhance the knowledge of students.

Participative learning:

- **Discussions:** Wide varieties of topics relating to arts and commerce are discussed to make the students to think broad and come up with their opinions and suggestions.
- **Debates:** Debates are conducted in most of the courses of arts, commerce, and science programs where students are required to come with different opinions, thought processes to develop sense of time management, teamwork, and critical thinking.

Presentations and Seminars:

- For participate learning, the students are asked to make posters, PPT presentation etc. to present them in front of students.

Problem Solving Methodologies:

- Problem solving ability of the students are developed by giving them proper assignments and projects related to respective subjects.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Innovation and creativity in teaching- learning process is maintained by faculty to create interest and motivate the learners. The faculty takes the help of following creative tools to stimulate creativity in young brains.

- **Power Point Presentations:** Faculty uses power point

presentations including the video lectures on various topics based on the syllabus and as per requirements during the sessions.

- **Training Program:** The institute organizes internal as well as external training program for overall development of students. The internal training programs are conducted by in-house faculty members. However, programs like communication skills improvement have been conducted in the institute through external experts. Institute also take initiative to send students for training in industries.

- **Seminars and Guest Lectures:** Various seminars and guest lecturers are conducted in which the experts from either industry or academia are invited to give latest trends about scenarios in the industry and research.

- **Quiz:** Occasional quiz competition is organized by a faculty to make teaching learning process interesting and interactive. Questions from various specializations are put in the quiz competition to explore the diversity of the management subjects.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

34

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

36

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

33

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

22

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Continuous Internal Evaluation system for evaluating the academic performance of the students is done by referring guidelines given by R. T. M. Nagpur University, Nagpur. Out of the total marks per course, the institute level assessment marks are awarded out of twenty percent and end semester examination is conducted for eighty percent by the university.

For determining the institute level marks for internal assessment, continuous internal evaluation is carried out. The internal evaluation is based on assignment, viva-voce, conducting unit test, field visit etc.

Institution adopts internal assessment system prescribed by R. T. M. Nagpur University, Nagpur for the evaluation of the students.

Transparency in internal assessment is maintained by-

1. Displaying Continuous Internal Evaluation Norms.
1. Sharing of evaluated assignments with each individual student.
2. Returning evaluated answer sheets of class tests.
3. Sharing evaluative remark of subject presentation/ viva-voce seminar by panel of faculty internally and externally by outside experts.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

At Institute level:

If a student is not satisfied with the marks awarded, he or she may talk to concern teacher or Principal.

At University level:

Students can express grievances by applying for the following evaluation procedure:

According to the guideline of the University, the students are informed to fill examination forms within a time. The concerned person submits online the students' information to the University. The concerned person looks into the list and checks name, subject, class, and date of birth of the students. He corrects the information and submits that check list to the University.

Re-valuation & Recounting:

If student is not satisfied with the marks awarded, they can apply for recounting within a week from the declaration of result through the office at the institute. The received grievances are submitted to university by the institute along with prescribed fees recovered from the students. The university declares time frame every year for submission of marks related grievances and declaration of results. In this process the teachers support the students to follow this process.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Vision and Mission statements are displayed on the college website and at strategic locations in college premises.

Programme Educational Objectives (PEOs), Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) have been defined by Institute. PEOs, POs and PSOs are disseminated on college website, at the entrance of the Institute, Corridor, Principal Cabin, Trustee Cabin, Library, Seminar Hall and Course Files of Teachers.

The course outcomes are written by the respective faculty member. All the faculty members were maintaining COs in their course files. COs are discussed by faculty members in the classrooms during introductory lecture of respective Subject /Course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://taywadecollege.edu.in/wp-content/uploads/2021/08/Taywade-College-POCOPSO.pdf
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institution follows the syllabi laid down by the affiliating university for all its subjects. It ensures the completion of the mentioned syllabi through a teaching plan that is also provided to the students at the beginning of the academic session. The Principal in coordination with the Heads of the Department monitor the execution of the assigned syllabus and it's timely completion. The final outcome of the course is evaluated through the performance of the students that is

analysed at the end of each semester examination.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

804

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

29

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Online workshop on Use of Google Tools for College Teachers and Workshop on Online Teaching Process using Google Meet were organized to enhance competency of teachers in teaching and learning process. Two days webinar was organized on Entrepreneurship Development and Clinical Research to encourage students for self-employability. Tree plantation program and cleanliness drive were arranged to make campus green and clean. Conferences on social issues were organized for sharing knowledge and experience of experts with teachers and students.

College has well-furnished class rooms with ICT facilities for effective implementation of teaching and learning process. The academic calendar is prepared at the beginning of each session to comprehensively include all curriculum and extra curriculum activities and is effectively implemented.

College takes initiatives to encourage teachers to undertake research and enrich their publications. Teachers are duly rewarded for their research publication in reputed journals. Teachers regularly participate in National and International conferences, Seminars etc. and present their research work.

Expert Talk on Valuing your Intellectual Property Rights was organized for teachers and students to make them aware of how to opt patents from their research work. Department of Microbiology received 2 patents of Australian Government.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

09

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

40

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

32

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Social awareness

Guest lectures on women empowerment and HIV AIDS prevention are organized for creating awareness in the society. Health Awareness Workshop on Precautions and Prevention Measures during Pandemic was organized for teachers, students and general public to create awareness.

Environmental issues

Various programs are organized within the campus like tree plantation and plastic eradication to inculcate the habit of cleanliness and alertness for environment. NSS volunteers participated in My Village Clean Village campaign in their respective village during pandemic period.

Civic responsibilities

College organizes various programs to inculcate the sense of social responsibility. Covid-19 Rapid Antigen Test Camp and free vaccination camp were arranged in college campus to disseminate civic responsibility. National Unity day and Constitution day were held to make students to realize their responsibility towards nation.

Gender issues

College has constituted Task Force for Protection of Girls at College Campus Committee to address safety and equality related

issues of women and make them self-sufficient to handle such issues. Guest lectures on topics like Today's Woman: a Mantra to Be Smart, Strong and Safe, Women Entrepreneurship, Gender Equity and Cancer Awareness etc were organized to address gender related issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1895

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

3

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institute possesses a well-developed infrastructure which fulfills the requirements stated by affiliating university and other statutory bodies to fulfill the need of all stakeholders. The entire campus is spread over 4.75 Hecter with built up area of 6804.88 Sq. mtr.

Key features of the Institute:

- Well-furnished, spacious, ventilated and illuminated classrooms, laboratories, computer laboratory and other student support facilities as per University requirements.
- Institute has sufficient classrooms for efficient teaching-learning process and majority of classrooms are equipped with ICT facilities.
- Central Seminar hall with ICT facility is available to conduct training programs, guest lectures, workshops, seminars, conferences, FDPs and other related activities.
- High end computers with internet facility and centralized LAN connection. Separate computer laboratory facility is

provided for students to carry out project work, online exams and to fill examination and scholarship forms online.

- Entire campus has been made wi-fi enabled.
- Well-developed library, automated with LIB-MAN software, with collection of books, journals, magazines, CD's, E-books etc. as per university norms.
- Library also includes separate reading room, reference and digital section for accessing E-books, E-journals and online resources.
- Support and safety facilities like continuous power backup, diesel generator, fire extinguishers, water coolers with water purifier, CCTVs at key locations are available.
- Institute has green landscaping with lawn, garden etc.
- In-house housekeeping staff is appointed to maintain cleanliness in the campus.
- Separate girls and boys common rooms are available in the campus.
- Provision for Xerox center is made in campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute organizes sports and cultural event every year to promote the extra- curricular abilities of the students during Annual Sports and Cultural Festivals.

- **Sports: Sports Facilities:** The College has provided adequate infrastructure to the department. Indoor and Outdoor Sports and Games facilities catering to the diverse needs of the students. The sports games and the gymnasium facilities made available are as under
- **Indoor facilities:** -
- **Gym:** College physical education and sports department has a gym hall 152.52 sq. mts with 12 Station multi gym, Treadmills, Exercise cycles , 6 Station gym, Dumbles set , Bench press set , Gym ball and Leg stretch.
- **Multipurpose Gymnasium Hall:** The hall has facilities for

four wooden Badminton court, Wrestling, Chess, Carom, Table Tennis and a separate hall for Yoga Training.

- Outdoor Facilities:
- The College has a ground having area of 45927 sq. mts. having facilities for Cricket, 400mts.running track, Kho Kho, Kabaddi, Volleyball, Handball, Tug of War, Football and separate Basketball court.
- Students are given training for sports in number of games, which has increased participation at National and International level. Over last five years, the students received 38 medals.
- Cultural: Members of Students' Council organizes various cultural activities as per Academic Calendar. It provides the platform for students to show their talent in stage activities like Dance, Singing, and Drama etc. Institute promotes the students to participate in Intercollegiate, Intra-collegiate, University, State and National level cultural competitions every year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2158986	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a library equipped with Integrated Library Management System . It also has separate reading sections for teachers and students, reference and digital section for accessing e-resources. Library is open for users from 09.00 AM to 04.00 PM. Total number of books in the library are 20736. The college also has membership of N-List programme of INFLIBNET center to provide unlimited e-resources to our students and teachers.

The library provides following facilities and services:-

- **Easy circulation:** There is a set method of issuing books to students, staff and other users. The attendant under the guidance of librarian maintains an issue register.
- **Issue return period:** The students are given a 7-day issue retaining period normally which can be extended for another 7 days by renewing it. There is no such time limit for staff members.
- **Reading section facility:** There are separate reading sections for students and staff in the library besides a newspaper reading section which is common to both.
- **Digital Section:** The library also houses a computer center where in 10 computers are kept for students' use exclusively. The librarian monitors the computer center.
- **OPAC:** Online Public Access Catalogue (OPAC) allows users to browse a book by author, title, publisher or any keyword. Library also facilitate the M-OPAC mobile app through which students can see the Catalogue of books of the library

- **Printing and reprography services: library users, particularly regular college students are also provided with printing and reprography services free of cost.**

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

216880

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

115

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Institute provides computing facility with required configuration for computer system. These are distributed among the various departments for academic and administrative work. The institute has high speed internet of 50 Mbps to cater the need of academics as well as allied processes.

Key Features:

- Separate computer laboratory, to facilitate internet access for all the students, staff and faculty members. This facility enables users to access meaningful information available online.
- We have E-governance in the areas of operations such as Administration, finance and accounts, student's admission and supports and examinations.
- LCD Projectors, Printers, Scanners, CCTV, Wi-Fi, LAN and Internet facility etc. are also available for effective teaching learning process.
- Digital section in Central Library, with high-speed internet connection, helps the students and faculty to browse videos, e-journals, e-magazines, e-newspapers etc.
- A set of forty CCTV cameras keeps surveillance of the entire building and campus.
- A biometric machine is also there to maintain attendance record of the staff members.
- All these equipment are provided power backup by UPS and a 50 KVA diesel generator.
- All ICT facilities are updated as and when the need arises to do so.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

103

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

528301

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The institute has developed a standard methodology for utilization & maintenance of all physical, academic & support facilities available in the campus.

Laboratories

1. In case of any maintenance/repairs, the Head of the Department initiates the appropriate corrective action in consultation with the principal of the institute.

Utilization of support facilities:

The Principal administers the infrastructural and resources utilization of the institute. Head of departments are allowed to put up to the principal of the institute, requirements if any with regards to extension, renovation, alteration, relocation etc.

Sport / Ground Maintenance

1. Director- Physical Education is assigned the responsibility of maintaining sports accessories of indoor and outdoor games.
2. Maintenance of ground, sport kits and all consumable items are brought from outside vendor as per the requirement.

House Keeping of classrooms, laboratories and the entire institute campus

Institute has in-house housekeeping team, which looks after all the cleanliness of the classrooms, laboratories and the entire campus.

IT Facilities

Institute has maintain the IT facilities in the Institute, which includes computers, LCD Projectors, Printer, Scanner and other peripherals by local technicians as and when required.

Electrical Maintenance

All the electrical maintenance of the peripherals, equipment, infrastructure and power related resources available in the institute are carried out by electrician hired from outside as per need.

Garden

Institute has employed a dedicated gardener and support staff who take care of garden, lawn and the indoor plants placed at various locations in the institute.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION**5.1 - Student Support****5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year****5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

3117

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

09

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

File Description	Documents
Link to Institutional website	https://taywadecollege.edu.in/wp-content/uploads/2022/07/Final-5.1.3.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

987

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

987

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

112

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

07

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Policy:

College administration is very much keen in the welfare of students. In order to solve the student's difficulties and to make redressal mechanism more interactive, participative, and effective, a student council is formed. College endeavours .

to promote a healthy, supportive and secure environment for all the students and awareness of what makes students resilient, to develop strategies to reduce vulnerabilities and increase coping skill.

Objective:

1. To have the students participation in the development of institute and to develop their own career, personality and organizational skill through interactive programs with the faculty, administration and society.

2. Promote the personal development of representatives through

engagement in the university, state, and national gatherings and institutions.

3. To have democratic procedures, through such events as voting, membership in a legislative elected body, etc.

4. To promote leadership qualities in the students.

Constitution and activities of students council;

College conduct elections and constitute student council as per norms of RTM Nagpur University. Secretary of student council represents our college in University student council. Members of student council actively participate in various academic and co curriculum events such as sports, cultural, NSS, extension activities, seminar/conferences etc. The class representative of respective classes are responsible for class activity and maintaining class discipline.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

03

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Our college has vibrant Alumni association from last many years but it was formally registered on 15 October 2020 under the Societies Regulation Act, 1860 (XXI of 1860) having Registration No. Nagpur 000287/2020. College also have established Alumni Association Committee and regular meetings of this committee was held and through this committee institute approaches Alumni association and arrange Alumni meets every year. Through this interaction Alumni offer their services to the institute. The members of alumni associations regularly interacted with management, faculty and students and suggests their views regarding the further development of the institute. During the academic session 2021-22, alumni enriched our students by interacting with students and giving Guest lectures as follows-

1. The bright alumni of Computer Sciences, Miss. Pranita Mongse visited the department, matted faculties and interacted with the regular students and enlighten them about opportunities in computational industries.
2. the bright alumni of Chemistry Department Ms. Sarita Ambule visited the department and interacted with the

regular students and enlighten them about carrier prospects in Chemical Sciences.

Beside this intellectual contribution, many members of the Alumni association help institute financially, records of their contribution transparently maintained by the institution in the form of separate bank Account (Bank of Maharashtra A/C No. 60400045100). After registration, Alumni association contributed to the institute by more than 1 Lac Rupees.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The institution Taywade College is situated in Mahadula-Koradi, nearby Nagpur City. The institution is being run by Shri. Sachhidanand Shikshan Santha, Nagpur Since 1993-94 when there was not a single institution of higher education available in this part of rural area.

Aim: To abide the vision and mission of the Institution and provide quality education to the students of rural area to make them confident to accept the challenges in nation building and become responsible citizen.

Vision: Commitment to quality education for upliftment of students from backward class in rural area and to inculcate amongst them, a sense of self discipline, moral values and social responsibilities with national integrity so as to make them responsible citizen.

Mission: To provide excellent teaching and learning environment with good infrastructure and to promote extracurricular and sports talent amongst students for their overall development.

The institution follows a three-fold system with academic, co-curricular and extra-curricular programmes. The organizational structure of the institute to co-ordinate the academic and administrative planning and its implementation reflects the institution's efforts in achieving its vision.

The Institute has constituted College Development Committee (CDC) as per Maharashtra Government University Act comprising of representation from management, teaching, non-teaching and alumni. .

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Decentralization is the way towards good governance in every institute for effective implementation of vision and mission of management. Institute's management strongly believes in participative management and decentralization of decision making to percolate its vision down to stakeholders.

The various functions of Institute are decentralized and concerned responsibilities are handed over to staff members.

The constitution of working committees comprises of convener and 3-6 members depending upon quantum of work under that committee. Committees are categorized under various criteria as per its association with particular criteria. Convener of every committee call upon meeting with the members and IQAC coordinator. The minutes of the meeting are prepared underlining the various activities to be conducted in the session. The convener then plans for the activity and after discussion with IQAC coordinator execute and conduct activity.

For the students' participation at every departmental level, Head of the Department forms study circle comprising of student members. Students are encouraged to participate in planning various activities to be carried out in the department.

The entire process of governance is decentralized and participative.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective plan of this year is prepared for overall development of the Institute.

The key areas of plan for this year are as follows

1. To accomplish maximum subjects for post graduate study.
2. To improve the facilities at the research centre to accomplish research objectives
3. To carry out academic audit of the institute to enhance academics and research.
4. To encourage departments to sign MOUs with universities, other colleges, research institute and industries
5. To optimize use of ICT in regular teaching and learning process.
6. To increase involvement of students in co-curricular and extracurricular activities.

Institute has received post-graduation courses in Botany, Zoology, Computer Science and Political Science in the year 2020-21. Institute has developed laboratories for the new courses with good ambience and infrastructure.

As a part of good academic practices, institute has carried out academic audit by outside experts to enhance quality of education.

The institute has successfully renewed centre for higher learning and research and granted recognition for 5 years up to 2024.

Due to unforeseen circumstances of Covid-19, the teaching - learning process is switched to online mode using ICT tools.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institute has well organized hierarchy working under the umbrella of Shri. Sacchidanand Shikshan Sanstha. The top most body in the hierarchy is Executive Committee followed by College Development Committee (CDC) and then Principal.

CDC meeting is called under the Chairmanship of President. CDC discussed and finalizes the plans submitted by IQAC which one disseminated to Principal for execution. Principal percolate the plans of CDC down to teaching and non-teaching staff for implementation.

Appointments :

The appointments of teaching and non-teaching staff are strictly made as per rules and regulations prescribed by University - UGC and Government of Maharashtra. After scrutiny of applications, eligible candidates are called for interview.

Placement Policies:

Placement of teachers under CAS to the higher level is made as per regulations of UGC and Govt. of Maharashtra. Internal Audit Committee verifies Academic Performance Indicators (API) of teachers and then recommended for placement.

Service Rules:

Service rules for teaching and non-teaching staff are precisely honoured as prescribed by RTMNU , Govt. of Maharashtra. Benefits of casual , earned , medical leaves and maternity leaves are granted as per provision made by relevant statutory body.

Institute has grievance redressal mechanism at institutional level to address the complaints of students.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching and non-teaching staff can avail all the facilities related to leave such as casual leave, half pay leave, commuted leave, medical leave etc.

Teaching staff members can avail on duty leave for attending conference/seminars/workshops etc.,

Lady teachers can avail Maternity Leave as per Government rules.

Government offers various mandatory retirement schemes such as facilities of Gratuities, Pension and all other Government welfare schemes.

Medical Reimbursement: The faculty and staff members receive

the medical expenses incurred for them and their family members from the state government. Such proposals are forwarded through the Institute.

Other Facilities: Faculty Enhancements Programs are periodically arranged

Gymnasium, Sports and Yoga facilities are available

Preferential admissions are given to the wards of employees in schools and colleges run by the parent trust.

Lab Facilities and administrative support are provided to teachers to conduct quality research.

Canteen at subsidized food price, First Aid Facility, Parking Facility, Internet facilities are provided.

Grievance Redressal Cell: Internal Complaints Committee for prevention of Sexual Harassment of Women at Work Place

Staff are allowed to use college ICT facilities for their research work

Free Uniforms are provided for supporting Staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

23

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

5

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

23

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal of staff is based on -

- Student feedback
- Parents feedback
- Self-appraisal report

All self-appraisal reports of teachers collected annually are carefully scrutinized by the Principal and evaluate on the basis of following key parameters.

1. The involvement of teachers in various departmental activities.
2. Contribution of teachers in various administrative work of the Institute.
3. General behaviour, punctuality, regularity and attitude are monitored.
4. Self-professional development such as participation in conference/seminar/workshop etc, presentation of papers in conference/seminar/workshop, publication of research papers, guidance to Ph.D. students etc.
5. Personal achievements like awards for research activity or social activity, any appreciation for co-curriculum activities.

Non-teaching staff

All non-teaching staff report to Superintendent for day-to-day activities. The performance appraisal of non-teaching staff is considered at the time of their promotion. As a part of good

administrative practices, the training programs for non-teaching staff are arranged time to time. Programs such as training in MS-Office, online administration, MAHA DBT online system were organized to enhance the performance of non-teaching staff.

Non-teaching staff submit their self-appraisal annually to Superintendent. After careful evaluation of self-appraisal, Superintendent submits the report to Principal. Additional training is arranged in case of any need for improvement.

File Description	Documents
Paste link for additional information	https://taywadecollege.edu.in/feedback/
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Annual budget is prepared every year. The expenses incurred for both recurring and non-recurring items are audited by Internal, External and Government bodies. Internal audit is carried out by stock checking committee, external audit is carried out by CA and Government audit is carried out by Government auditor.

Internal committee carefully does the audit of expenses incurred under different departments. The stock statement is prepared and submitted to committee. Committee prepare the report and submit to Principal.

The financial resources are utilized effectively through the following mechanism.

1. Budgetary provision is made for the recurring expenses such as salary, electricity, internet, maintenance, laboratory chemicals and other consumables and also for non-recurring expenses such as laboratory equipment's, furniture's, civil work etc.
2. The depreciation of assets in the preceding year is also worked out.

External audit is carried out by external agency. Management

has approved Rajiv Menghal and company Chartered Accountant, Nagpur. Maharashtra (Registration No.: M.No. 43924) for carry out external audit. All the vouchers supporting documents are varified thoroughly.

The Institute strictly maintains transparencies in all the financial matters and strictly adheres to the rules and regulations of government. The balance sheet is prepared which is signed by Principal and authorized by C.A.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Resources are important component in any institute for overall development of infrastructure and academics. The Institute has two types of resources, one from government for aided courses and other self-generated from non-aided courses.

Salary grant is received from government for aided courses which is dispersed as per norms of government. The assessment of salary grant is done every year by Director and Joint Director, Higher Education.

The Institute also receives fees from non-aided courses. This amount is utilized under various heads as per provisions made by Government.

The Institute also spent part of the fees received from students after paying dues of university for developmental work. The fees received from non-aided courses are utilized for salary, consumables and non-consumable items.

College maintains complete transparency in funds utilization. The funds are utilized to ensure:

- Adequate funds are available for effective teaching learning practices; refresher courses, orientation courses and organizing workshops for enhance quality in education.
- Funds are utilized for day to day administrative activities and enlarge the scope of library beyond learning practices with current software for student and research scholar assistance.
- Sufficient funds are made available for maintenance of infrastructure.

Funds are also made available for social services through NSS and extension activity committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal Quality Assurance Cell (IQAC) is one of the major policy making and implementing committees in our Institute. It plans for development of quality parameters for the various academic and administrative activities. It monitors teaching-learning, evaluation and research promotion.

IQAC plays an important role relating to quality improvement amongst the staff. The academic calendar is prepared and all the activities are implemented as per plan. The academic and

administrative audit has been completed with the initiative of the cell. As per requirement, the IQAC has made MoUs with different industries and colleges and initiate the exchange of teachers and students. IQAC took initiative to carry out society-oriented best practices.

The Institute through IQAC organized workshops, seminars, training programs for students, faculty, and non-teaching staff. The recruitment of fully qualified teaching faculty has been adopted. Teachers are encouraged to attend Orientation, Refresher and Short term courses.

The IQAC also helped in the conduction of value-added, Add-on Certificate Courses, Competitive examination, Women Programs. Job placement through, career and counselling are the major activities supported by the IQAC. All these show that the college IQAC has contributed significantly to institutionalize the quality assurance strategies and processes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The strategies and plans of teaching-learning and evaluation are reflected in the teaching plans of every subject teacher submitted at the beginning of the academic year the related activities throughout the year through the feedback of students. The students record their responses through the Proforma. The students' responses are evaluated carefully by the IQAC and the shortcomings mentioned by the students regarding the teaching-learning are conveyed to the concerned teacher. At departmental level teachers also reviews and regulates the practices of evaluation of students (through tests, assignments, presentations, and projects). Students are classified as slow and advanced learners based on their performance in the lower exams and class tests.

The faculty is always directed through IQAC to use different teaching methods to enhance the quality of teaching. To enhance his quality in teaching-learning the teachers are encouraged to use ICT method. To achieve this, the classrooms are equipped with LCD projectors, and the library is equipped with physical and e-resources.

Certainly, the improvements in this process are noticed by following methodologies of operation. At the end of each semester, the IQAC collects the teachers 'Diaries, daily teaching reports, completion of the syllabus, etc. which helps us implementing this process effectively.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

College has established a Women Cell a Task Force For Protection of Girls at College Campus

The Women cell organizes various activities such as health awareness programs, workshop on self-protection with the help of law, guest lecture on self-protection with the help of karate,

experts' guidance about health issues, job exploitation, use of social media, career guidance.

Gender sensitivity on campus

The institute ensures that boys and girls work together in academic, cultural, sports and other activities. However, institute takes care of gender sensitivity to ensure safety and security of female students

Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Safety and Security :-

In the college, the security guard is appointed through third party security provider. The main responsibility of security guard is to maintain continuous surveillance on the mischievous and harmful activities being done with the girls or women.

We always try our best to sensitize students towards the gender-based discrimination.

Counseling:-

A visit to Women Entrepreneurship Exhibition . Department of Home Economics organised workshop for girl students on the preparation for various Sanitary Materials for self employability.

Diet awareness campaign was held by Women cell of the College.

Common Room:-

There is a separate common room for recreation and rest for the girl students. .

File Description	Documents
Annual gender sensitization action plan	https://taywadecollege.edu.in/wp-content/uploads/2022/04/7.1.1.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:-

- The institution has dustbin at each corner, where all the solid waste are collected which include paper waste, plastic waste, food waste and other waste material. All the collected waste are disposed of with proper management.
- Eradication of weeds is carried frequently in our institution which harvesting of grown up unnecessary

grass and plants, which are collected in vermi compost tank where all the waste are converted into vermi compost which use as a fertilizer in our botanical gardens.

- The solid waste collected in a separate pit also taken away by local authority Nagar Panchayat, Mahadula, on daily basis.

Liquid Waste Management:-

- The institute has various science laboratories. The wastage from specially chemistry laboratories disposed by three pond system available just behind chemistry laboratory.
- The waste water from other laboratory and wastage of drinking water is connected to drainage system of local authority and botanical garden.

Biomedical Waste Management:-

- Whatever the Biomedical Wastes produced in our laboratories like Microbiology, is sterilised/disinfected in the by Autoclave and discarded in digestion pit. Other solid material like paper, threads and cotton are incinerated.

E-Waste Management

- The college signed on MOU with PRISM ELECTRONICS at Nagpur. The institution disposes the e-waste in scientific method through this agreements and maintain awareness programme.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge

A. Any 4 or all of the above

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above
File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded
7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>A. Any 4 or all of the above</p>
--	--

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p> <p>Institute believes in cultural diversity and cultural tolerance as a key to social harmony. Cultural diversity focuses on aspects like</p>

- Cultural practices
- Values
- Religion
- Language

Diverse cultures not only make societies more robust but also help humans to better cope with changes. Institute believes mutual cooperation and respect among students of different community, language and religion. It also gives emphasis on adherence to the principle of cultural tolerance.

Students admitted through centralized admission process from different socio economic background. These students are admitted not only from Urban but also from Rural area. Mostly admitted students belong to Rural area.

Irrespective of the state or the religion the institute practices cultural inclusiveness to deepening mutual understanding and trust. Regardless of the cultural background institute focuses on developing the students through academics, co-curricular and extracurricular activities

Institute celebrates various cultural events such as:-

- Navratri
- Marathi Rajbhasha Din (27th January)
- Marathi Bhasha Sanvardhan Pandharwada(2 weeks of January)
- Hindi Rashtrabhasha Din (14th September)
- International Hindi Diwas (10th January)
- Woman's Day
- Yoga Day
- Republic Day
- Independence Day

Institute celebrates annual cultural festival "UNMESH" where students display cultural values of different communities.

Institute under NSS cell has undertaken various initiatives to create awareness in the community around the local region of the Institute like Swatch Bharat Abhiyan, Tree Plantation, Health Awareness, Camps on the theme " Youth of India" etc.

Under Women's Cell has undertaken various programs on Sanitation, Hygiene Awareness, women related issues etc.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

For sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens following activities/ programs were conducted/ celebrated:-

- National Voters Day
- Road Safety Education Programme
- Independence Day
- Republic Day
- Reading Inspiration Day (Book Exhibition and Library Orientation)
- Environmental Day
- Science Day
- World Population Day
- Literacy day
- International Women's Day
- Teachers' day
- NSS day

The various departments and the committees are bound to organize the programs on the occasion of above mention events.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://taywadecollege.edu.in/wp-content/uploads/2022/04/7.1.9.pdf
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff</p> <p>4. Annual awareness programmes on Code of Conduct are organized</p>	<p>A. All of the above</p>
--	-----------------------------------

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution has developed a habit of celebrating/organizing national and international commemorative days, events, and festivals:-

National and international commemorative days:- 1. Independence Day 2. Republic Day 3. International Women's Day 4. Teachers Day (Dr. Sarvapalli Radhakrishnan Birth Anniversary) 5. Lakshmi Narayan Day 6. Library Day (Dr. S. R. Ranganathan Birth Anniversary)

Birth/ Death Anniversaries:- 1. Gandhi Jayanti 2. Shiv Jayanti 3. Ambedkar Jayanti 4. Savitribai Phule Jayanti 5. Mahatma Phule Jayanti 6. Lal bahadur Shastri Jayanti 7. Tukdoji Maharaj Jayanti 8. Dr. Panjabrao Deshmukh Jayanti

Events:- 1. Annual Sports 2. Annual Cultural Program "UNMESH" 3. NSS Camps

Due to pandemic period of COVID-19 Most of the events were not possible to organise but we tried to organise some events online

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices - 1

Title : Virtual Guest Lecture on "Women Empowerment - Awakening of FemalePower"

Practices :

Virtual lecture cum workshop on Women Empowerment - Awakening of Female Power organised by women cell committee on 19th oct 2020. Speaker was Mrs Sarika Dafre share her expertise on the subject Women Empowerment. She says Indian culture gives women the utmost respect. Evidence of Success

1. 156 students attend the lecture on Googlemeet/you Tube Students had exposure to self governance and administration.

Title : Communicative English Speaking Training Program Goal :

- To increase vocabulary
- To learn speaking in English.
- To use English as medium for communication.
- To make student competitive for facing interview

The Practice :

The trainer and faculty from Titans Learning Group, Bairamji

Town, Nagpur conducted this workshop. Mr. Sameer Sir, Senior Faculty and Trainer, Nita Tiwari, Senior Executive Manger and Touthib Sheikh, Executive of Titan Learning Group participated in the activity. Students participation was more during the workshop. Students were guided through some modules to increase vocabulary. Through participative learning students were learned how to use English in communication.

Evidence of Success :

The impact of this workshop was observed as follow -

- Students got motivated to learn English.
- Students learned about English grammar, types of sentences, types of tenses and uses of parts of speech.
- Brought down English fear.
- Developed confidence that yes I can do it.
- Increased confidence of writing in English.

File Description	Documents
Best practices in the Institutional website	https://taywadecollege.edu.in/wp-content/uploads/2022/08/bestpractices-20-21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

college is committed to provide quality education to the students belonging to backward class and rural students. The aim of college is to inculcate self discipline, moral values and social responsibilities amongst the students so as to make them sensible citizen. College has also post graduation courses in English, Marathi, Sociology, Economics, Commerce, Microbiology, Chemistry and Mathematics. College is also recognized as a place for higher learning and research leading to Ph.D. degree in English, Marathi, Commerce, Microbiology and Chemistry. College is committed for overall development of students providing conducive atmosphere for their growth as a sensible human being. Badmitton Indoor stadium comprising of 5000 sq.ft wooden carpet flooring with four badmitton courts.

The concept of Green campus is practiced and campus is lustrous green with good number of trees. College has adapted environmental friendly practices and education. Green audit is carried out every year by the third party. The more than 60 of electric power is replaced by renewable energy i.e. solar energy.

College strive hard to help students in their placement and arrange programs related to career guidance, skill development etc. Majority of the students are from rural background and are devoid of knowledge of English. College take special effort to improve their English grammar and English communication.

College researcher granted two patents in the Microbiology. College has well qualified experienced teaching staff with 90 of teachers having Ph.D. degree.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Future Plan of Action for session 2021 - 2022

1. College has planned to organize conferences/seminars/workshops for teachers on online teaching learning tools and emphasis on NEP.
2. College will give emphasis on organizing events related to environmental conservation.
3. College has planned to organize programs to increase compatibility of students regarding employability .
4. College will give emphasis on organizing more programs on gender issues.
5. College will give emphasis on organizing programs to promote research.
6. College has planned to conduct a Green Audit of the campus to make it more environmentally friendly.