



Yearly Status Report - 2014-2015

Part A

Data of the Institution

1. Name of the Institution	TAYWADE COLLEGE, KORADI MAHADULA, DIST. NAGPUR
Name of the head of the Institution	Dr. Sharayou B. Taywade
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07109262525
Mobile no.	9822716608
Registered Email	acscollegekoradi@gmail.com
Alternate Email	gkatkar13@gmail.com
Address	At Koradi Mahadula, Ta. Kamptee, Dist. Nagpur
City/Town	Nagpur
State/UT	Maharashtra
Pincode	441111

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Girish S. Katkar
Phone no/Alternate Phone no.	07109262525
Mobile no.	7350434253
Registered Email	gkatkar13@gmail.com
Alternate Email	acscollegekoradi@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://tckoradi.com
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://tckoradi.com/ACADEMIC_CALENDER_2014_2015.pdf

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.42	2015	01-May-2015	30-Apr-2020

6. Date of Establishment of IQAC	01-Jul-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Teachers Presentation to improve communication	05-Sep-2014 12	34

skill		
Presentation of SSR	08-Dec-2014 7	34
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Preparation of SSR for Accreditation by NAAC of Cycle I.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
No Data Entered/Not Applicable!!!	
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Shri Sachhidanand Shikshan Sanstha, Nagpur	30-Apr-2015
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2015
Date of Submission	12-May-2015
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The college have the Management Information System at the student Admission level. It has been in working for the Admission process, Scholarship process and University Online Examination System. In this MIS Software Following Modules are used. 1. Fees Collection Report : It includes Daily Collection and its summary , Student Fees Paid report, Student fees pending report, Fees refund details etc. 2. Admission Record And Report : This includes Student Personal Details, Admission Registers, Subject wise MIS etc. 3. Software Tools : It contains Link with other Financial year data, Searching of Students Records, Software backups etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The principal aim of our institute is provide good academic environment as well as infrastructural facility for the students belonging to rural area and to spread the message of education in the rural area. Programmes are planned to the vision of college and supplement university's curriculum to improve the educational standard of the students of rural area.
- The college is affiliated to RTM, Nagpur University, so every academic year college prepares the academic calendar as per university's academic calendar which consists of curricular and co-curricular activities for the effective implementation of curriculum. Every teacher prepares own teaching plan and implement it according to syllabus and

time table. Every teacher maintains academic work book to record day to day teaching schedule, research, extension and academic activities. • It is mandatory to adhere to university syllabus and examination pattern. The departmental head monitor the completion of syllabus from time to time. In addition, Principal also interacts regularly with faculty In-charge for effective planning and implementation. • Every department constitutes study circle comprising of students representatives which provides academic platform to students. These study circles organizes various academic activities like Guests lectures, seminars study tours, workshops exhibitions quiz completion etc. for enrichment of curriculum contents. • To make teaching more meaningful charts, posters, diagrams, graphs, photographs and modern teaching equipments like LCD projectors are used. Teachers use Audio-Visual classroom to make learning more interesting. Equipped laboratory as well as rich library with number of journals, magazines and other periodicals which are used by students as well as teaching staff. • Efforts are made by the faculty members who are esteemed members of Board of studies in the University to update curriculum as per modern trends in various subjects, to explicitly reflect the experiences of the students and cater to need of the dynamic employment market: Though there is no scope to modify the curriculum at college level. The lecture method is supplemented with innovative teaching methods like class room seminars, paper presentation, quiz, discussion, visits etc. • Activities like guests' lectures, essay writing competition quiz and debate are organized regularly. These activities prove very useful for development of skill among the students. Teachers are motivated to attend seminars, conference and workshops to update their knowledge. • The teachers follow continuous evaluation methods by conducting surprise test, class, home assignment etc. The college has structured mechanism whereby, the performance of each teacher is monitored by department head and Principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

Certificate	Diploma Course
No Data Entered/Not Applicable !!!	

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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No Data Entered/Not Applicable !!!

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
On the basis of the feedback from students, the college attempted to introduce skill based programmes and curricula oriented guest lectures, supporting activities like excursion, educational tours, seminars and workshops are organized.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2014	1861	449	34	Nil	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
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34	20	4	3	3	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2310	34	1:68

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
44	34	10	Nill	27

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

No Data Entered/Not Applicable !!!

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

No Data Entered/Not Applicable !!!

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://tckoradi.com/Arts_PO.pdf , http://tckoradi.com/Commerce_PO.pdf , http://tckoradi.com/Science_PO.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://tckoradi.com/SSS_2014_15.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if
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any)

No Data Entered/Not Applicable !!![View File](#)

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department

Number of Publication

No Data Entered/Not Applicable !!![View File](#)

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper

Name of Author

Title of journal

Year of publication

Citation Index

Institutional affiliation as mentioned in the publication

Number of citations excluding self citation

No Data Entered/Not Applicable !!![View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper

Name of Author

Title of journal

Year of publication

h-index

Number of citations excluding self citation

Institutional affiliation as mentioned in the publication

No Data Entered/Not Applicable !!![View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty

International

National

State

Local

Attended/Seminars/Workshops

13

50

30

Nill

Presented papers

9

20

1

Nill

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities

Organising unit/agency/ collaborating agency

Number of teachers participated in such activities

Number of students participated in such activities

No Data Entered/Not Applicable !!![View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity

Award/Recognition

Awarding Bodies

Number of students Benefited

No Data Entered/Not Applicable !!!

No file uploaded.

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
14	12.73

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing

Video Centre	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Lib-Man	Partially	1.0	2015

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			
View File			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	54	2	54	2	2	14	4	10	13
Added	0	0	0	0	0	0	0	0	0
Total	54	2	54	2	2	14	4	10	13

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	9.35	8	7.27

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining and utilizing physical, academic and support facilities: 1. Department Head submit their prepared budget for the purchase of items to Planning and Development Committee. 2. Budget is submitted to Principal for sanction. 3. After approval of budget, departmental head ask for three quotations from reputed suppliers. 4. All quotations are cross signed by three members of Planning and Development Committee and opened in presence of committee members and then quotations are handed over to HOD. 5. HOD prepares comparative statement and submits it to the Principal for sanction of purchase order of supplier with lowest quotation. 6. After receipts of all the items in the bills are entered in stock book and bills are submitted for payment to account section. Policies for maintaining and utilizing physical, academic and support facilities: College has formed procedure of maintaining and utilizing physical, academic and support facilities. HOD's of individual department maintain their stock book and it is updated every year, separate stock books are maintained for recurring and non-recurring items. Centralized stock book is maintained for physical and support facilities such as computers, furniture, lab equipments and sports equipments etc. Physical stock of chemicals, glass wares and laboratory equipment are taken at the end of the session every year. Stock statement is prepared and submitted to stock checking committee, physically verify stock and sign on each entry. The repairing and maintenance of equipments and computers are carried out on the basis of as and when required after prior permission from principal. Library: College has constituted library advisory committee. The library in-charge asks for requirements of books to all departmental heads at the beginning of each session. Budgetary provisions for the purchase of book are made. The order for purchase of books is placed after approval from principal. The stock of library books is maintained in manual as well as computerized accession register. The books are issued to students and record is maintained in issue-return register. The return of books is ensured by issuing no due certificate to students before final examination. College has college campus maintenance and development committee. This committee is responsible for general maintenance of class rooms, building and ground etc. The responsibility of cleaning of class room and building is given to supporting staff. Repairing and maintenance of class room benches, black boards and fans etc. are done on the basis of as and when required. Sports Equipments: Stock of sports equipments is maintained in stock book of sports department. Director of Physical Education maintain all the physical facilities with help of supporting staff. Sports materials and equipments are purchased after formal approval from principal.

<http://tckoradi.com/ProceduresAndPolicies.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student Aid fund	13	7612
Financial Support from Other Sources			
a) National	GOI Scholarship Freeship	1391	7638251
b) International	Nil	Nil	0

No file uploaded.

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2014	The program of counselling of the students about "Opportunities in Clinical Research after graduation"	Nil	110	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

College constitute student council as per norms of RTM Nagpur University. Secretary of student council represents our college in University student council. Members of student council actively participate in various academic and co curriculum events such as sports, cultural, NSS, extension activities, seminar/conferences etc. The class representative of respective classes are responsible for class activity and class discipline.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

No Data Entered/Not Applicable !!!

5.4.3 – Alumni contribution during the year (in Rupees) :

No Data Entered/Not Applicable !!!

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution. Response: The institution Taywade College is situated in Mahadula-Koradi, on nearby to Nagpur City. The

institution is being run by Shri Sachhidanand Shikshan Santha, Nagpur Since 1993-94 when there was not a single institution of higher education available in this part of rural area. The institution aims to provide high quality, affordable higher education with optimal utilization of resources to the students belonging to this rural area at their door steps and empower them competent and skilled professionals ready to accept global challenges. Aim: To abide the vision and mission of the Institution and provide quality education to the students of rural area to make them confident to accept the challenges in nation building and become responsible citizen. Vision: Commitment to quality education for upliftment of students from backward class in rural area and to inculcate amongst them, a sense of self discipline, moral values and social responsibilities with national integrity so as to make them responsible citizen. Mission: To provide excellent teaching and learning environment with good infrastructure and to promote extracurricular and sports talent amongst students for their overall development. The Vision and Mission of the institute are in tune with the objectives of National Policies on higher education. The institution follows a three-fold system with academic, co-curricular and extra-curricular programmes. The organizational structure of the institute to co-ordinate the academic and administrative planning and its implementation reflects the institution's efforts in achieving its vision. Reflection of Mission and Vision in the leadership of institute in ensuring: ? The policy statements and action plans: The management (Governing body) effectively execute quality policies and plans in line with the vision and mission of the institute. The management after its annual meeting, advise the Principal for effective implementation of quality policies and plans. Thus Principal ensures the implementation of quality policies and plans through the effective functioning of various working committees by reviewing during biannual meeting of teacher council and if required suggest any changes in action plan. ? Formulation of action plans: IQAC prepares the action plans in line with quality policies and conveyed to the faculty members in its academic calendar at the beginning of academic session. The head of the department ensures the implementation of academic calendar by deliberating responsibilities to co teachers. The same is reviewed in the annual meeting of teacher council where head of department present annual report of their respective department. ? Proper support for policy and planning: The management is committed for the effective implementation of policy and provide support to the principal for planning activities pertaining to satisfaction of various stakeholders. ? Reinforcing a culture of excellence: The aim, vision, mission and quality policy are displayed in documents such as prospectus, a profile of working committees and also at strategic location such as website and office through which stakeholders are made aware about our aim, vision, mission and quality policy.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	College fills up the posts both teaching and non- teaching as per rules and regulation of UGC and Government of Maharashtra. The teachers on clock hour basis are appointed against the posts which are not filled.
Library, ICT and Physical	The college has a centralized library

Infrastructure / Instrumentation

facility with reading room, with separate reading room for teachers. The computerization of library is done using LIB-MAN software. OPAC service is made available for students. The college has e repository INFLIBNET. The library is enriched every year by purchasing new books and journals. Books-exhibitions are regularly organized to know the latest arrivals. Special books of competitive examinations are provided on students' demand. During examination period, the library hours are extended. The physical infrastructure of library is updated for creating healthy atmosphere of competitive examination by using all ICT Tools. All the above facilities are made available in the academic session 2014-15.

Research and Development

College is recognized as center for higher learning leading to Ph.D. degree in Marathi, English, Commerce, Political Science, Microbiology, Chemistry, Botany, Mathematics and Computer Science. College encourages teachers to organize seminars, conferences, workshops on recent topics of their subject. Teachers also participate in seminars/ workshops/ conferences/ symposia for improving the knowledge of faculty and develop research aptitude. Faculties of the college are encouraged to do research and publish papers in the national and international journals, peer-reviewed and e-journals. The management and the Principal provide conducive environment for research activities by developing infrastructure such as well-equipped laboratory, high speed internet facility and library facility.

Examination and Evaluation

Some of the activities related to examination are made online such as Enrolment of the students, submission of examination forms and issuance of Hall tickets where college provide assistance to students for smooth operation. On the part of university examination, procedures such as receiving of university question papers, submission of daily examination records and declaration of result are online to avoid any delay in these processes. Our college is center for University winter and summer semester examination for which university depute

	co supervisor from outside and chief supervisor from the college for smooth working of examination. The college conducts terminal examination at the end of syllabus based on university pattern question paper to acquaint the students about the university examination and after evaluation, the results of terminal examination are declared.
Teaching and Learning	Teaching and learning procedures are made student centric by adopting strategies like interactive learning, collaborative learning, ICT based teaching and learning etc in addition to conventional teaching learning practices. The following practices are adopted for making teaching and learning student centric. 1. ICT based teaching and learning 2. Field visits 3. Educational tours including Visits to research educational institutions 4. Industrial visits 5. Students' Seminars 6. Students' Assignments 7. Group Discussion 8. Model based Learning Showing of short films, inspirational speeches, interviews of successful persons. 9. Teaching-Learning through various competitions- viz. debate, Quiz, Essay etc. 10. The college has "Slow and Advanced Learner Committee", for slow learners and advanced.
Curriculum Development	Curriculum development is under the purview RTM Nagpur University. College adopts the curricula of university. However, some faculty members are members of BOS and involved in the curriculum development process of the university.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Online admission process
Finance and Accounts	software for finance and accounts
Student Admission and Support	online support for student admission
Examination	online exam form submission

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support

No Data Entered/Not Applicable !!!

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
View File				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1	0	3

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of the institutions are audited regularly. Internal audit adopted by Internal Audit committee. The routine procedure for external audit is adopted by the Govt. recognized auditors.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	Yes	Principal
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No Data Entered/Not Applicable !!!

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. To enhance communication skill of faculty members 2. To inculcate scientific temperament among the students 3. To conduct more activities regarding soft skill development, educational visits etc 4. To organize subject related conference/seminar/workshop etc.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women's safety	07/03/2015	07/03/2015	97	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Scribes for examination	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2014	1	1	06/10/2014	10	cleanliness drive at Jagdamba Temple premises after Navratri festival	cleanliness	98
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	16/06/2014	The code of conduct is specifically mentioned in the prospectus of the college for the students. The rule and regulations to be followed by the students. This has been followed by the Discipline Committee. It is made compulsory to wear a college ID Card by the students and the staff members. And it is being monitor by the Discipline committee and the teachers.
Working Committee Hand Book	30/04/2015	To perform decentralised and distributed working of the college, the Principal and IQAC has published a Working Committee Hand Book to clearly indicate the job responsibility of each faculty member. There are various committees constituted and their annual report to be submitted at the end of the session.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Tree Plantation. 2. Campus Cleanliness Drive. 3. Workshop on Mushroom Cultivation 4. International Forest Day Celebration. 5. Constitution of green army

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Remedial Classes 2. Value Enrichment

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.tckoradi.com/Best-Practice-1.pdf>, <http://www.tckoradi.com/Best-Practice-2.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Perpetual exertions to accomplish academic excellence are indispensable for any Institute. Taywade College is one of the idealistic Institutes of Shri Sachhidanand Shikshan Sanstha which continuously strives to provide quality education to rural segment of India and produce capable work force who will contribute in Nation development. Starting with basic programmes in Arts, Commerce and Science viz. B.A., B.Com. and B.Sc., college has introduced new professional programs like B.Com.(C.A.), B.B.A., M.C.M. PGDCCA and some Post Graduate level programs like M.A. in Marathi, English, Economics and Sociology, M.Com., M.Sc. in Microbiology, Chemistry and Mathematics. Recently we have privileged to be recognized as the place for Higher learning and research leading to Ph.D. degree. College run several career oriented programmes (Add-on courses). We also run the centre for Yashwantrao Chavan Maharashtra Open University for the students. Being situated in rural area, many students are academically poor and are slow learners. Slow learners are identified and our faculty members take additional efforts to raise their moral to perform better. College has some add on courses to provide additional skill and knowledge to make them more competitive. The faculty members of our college are dedicated and well qualified. Almost 90 percent faculty members are Ph.D. Degree holders.

Provide the weblink of the institution

http://tckoradi.com/Institutional_Distinctiveness.pdf

8. Future Plans of Actions for Next Academic Year

The college has Future Plan of Action for next academic year. To organize seminar/ workshop on subject related topics. To encourage teachers to engage them in research activities and publish papers in reputed journals. To organize educational tour of students. To organize seminars regarding guidance for competitive exams. To organize program on soft skill development. To organize program on career guidance. To encourage students to participate in campus interviews.